

# S51 Guidance Notes

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Self-Lay a water mains and services

April 2020

# S51 Guidance Notes

## Guidance Notes relating to Applications to Self - lay a Water Main and/or on-site Water Connections

Veolia Water Projects Ltd (VWP) provides water and sewerage services to domestic and commercial customers in the Tidworth, Ludgershall and Perham Down areas. Water mains are pipes that distribute water to a number of buildings in an area and are the responsibility of VWP. Service pipes are split into two components, the supply pipe on the customer's land is their responsibility and the communication pipe, usually within the public highway or communal private access land, is VWP responsibility. If you are constructing more than one property and these are not adjacent to an existing water main, a new water main will need to be laid prior to the installation of water connections.

### Legislation

The law covering the self-laying of water mains is set out in **Section 51A-E** of the Water Industry Act 1991. This section was introduced via the Water Act 2003 and applies to the laying of water mains and services by those not employed or appointed by the Water Company.

VWP does not guarantee that a particular flow or pressure will be provided at the point of connection with existing water mains beyond criteria set out in the current legislation.

If you require VWP to prepare a design for the proposed mainlaying scheme, we are appointed as a designer for your development, if you prepare the design we will need to check it (resulting in design input) and will again be appointed as a designer. Under the Construction (Design and Management) Regulations (CDM) 2007 we have a responsibility to inform you of your duties as detailed within ACOP.

### Scope of Guidance Note

The following guidance notes relate to an application to self-lay a water main and/or the associated on-site water connections, and are provided to assist in completing VWP's application forms which can be found on the Developer Services section of our website. Applications will be processed by the Developer Services Team who will produce estimates for the Non Contestable works, the asset payment and a security deposit to cover the defects liability period. The team will then prepare a self-lay agreement and associated offer documentation. The turnaround time depends upon how quickly you can provide us with the information necessary to complete each stage of the offer preparation process.

Providing as much information as you can at this stage will help in developing the offer documentation efficiently.

## Part 1 – Self -Lay Water Main Application

### Section A: Self -Lay Organisation Details

Provide details for the Self-Lay Organisation applying to self-lay the water main. These details shall be used for all correspondence relating to the application.

### Section B: Developer Details

Provide details for the person or company developing the site if different to section A. This will be the person or company that has appointed the Self-Lay Organisation.

### Section C: Self -Lay Contractor Details

Provide details for the Self-Lay Contractor if different to the Self-Lay Organisation identified in section A.

### Section D : Land OwnersDetails

Only the owner or occupier is entitled to request a water supply for any locality and contact information is required in this section if different to any of the previous sections. Note, if the Owner or occupier provides written authorisation for a Self-Lay Organisation to act on their behalf in this respect, the Self-Lay organisation can liaise directly with the Water Company to progress the self-laying of a water main.

### Section E Site Details

Provide a brief description of the proposal along with the address and postcode (where known).

### Section F: Former Use of Land

Information provided in this Section and Section L will help us determine the previous water demand for the site. This information will be used to review the impact on the water distribution network.

### Section G : Scope of Work

We need to understand which contestable works you intend to undertake and which you require VWP to undertake.

### Section H : Road and Footpath Details

We need to ascertain public and private ownership of land and the establishment of appropriate service strips to design or confirm that water mains are proposed in the most appropriate locations and to understand where we will require you to provide easement agreements.

### Section I: New Development Details

This information will assist us in checking or preparing a mainlaying design and in preparing an offer and agreement for the self-laying of water mains.

### Section J: Housing Developments

Understanding the phasing of your development will help us plan any non-contestable off-site supply requirements involving additional supply infrastructure to meet the proposed demand. We require details of the build programme in order to carry out the financial calculation for the Asset payment.

### Section K: Commercial / Industrial Developments

As above, understanding the phasing of your development will help us plan any non-contestable off-site supply requirements involving additional supply infrastructure to meet the proposed demand. For commercial developments anticipated domestic and process water total instantaneous demand is also required.

### Section L: Fittings Table

Information supplied in this table will help us determine the previous water supply demand and review against the proposed demand which will be identified in Sections J and K above. Infrastructure charge credits will be calculated if applicable.

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### Section M: Contamination Land

We need to assess whether there is a risk of contaminants in the ground that could result in contamination of the drinking water supply if certain specifications of pipe and materials are used.

### Section N: Checklist and Declaration

Check that you have supplied all the information required including the development plans. Please ensure that you sign and date the application. Completed applications should be returned to the address on the application form. Cheques should be made payable to Veolia Water Projects Limited.

### Application Fee

The application fee is as calculated on the Application Form.

### What happens next?

On receipt of relevant information and/or documentation from you, we will work through each stage towards the preparation of an offer and agreement.

### Part 2 – On site Water Connection Application

Although you can apply for individual connection estimates prior to commissioning of the new water main, these connections must not be made until the new main has been satisfactorily tested and sampled, and a Commissioning Advice Form has been issued.

### Section A: Applicant Details

Provide details for the person or company applying for the water supply. These details shall be used for all correspondence relating to the application.

### Section B: Site / Supply Details

We require brief details of the site along with the address and postcode (where known).

### Section C: New Connection Requirements

Provide the VWP reference number for the associated self-laid water main or water mains requisition applied for in Part 1 or as a water Section 41 mains requisition application.

### Section D: Fire Supplies

If applicable provide details of equipment type, proposed connection size and flow rate.

### Section E : Sewerage

Please advise if this development will connect to the public sewerage system (directly or indirectly).

### Section F : Water for Building Purposes

If applicable, provide details of your building water requirements and whether you will be utilising the supply as a permanent connection on completion of the works. If the supply is temporary only, you will be required to disconnect it when it is no longer required.

### Section G: Fittings Table

If applicable, please complete this table for commercial units, which will help us determine the new water supply demand and may also be used for calculating the infrastructure charges. You should also complete the table when a bulk connection is required to serve a block of flats or self-contained units, and a common billing agreement is to be entered into.

Demand figures for single houses and self-contained flats are derived from standard data.

### Section H: Checklist and Declaration

Check that you have supplied all the information required including the development plans. Please ensure that you sign and date the application. Completed applications are to be returned to the address as detailed on the application form. Cheques should be made payable to Veolia Water Projects Limited.

### What happens next?

The Infrastructure charge and VWP Administration costs will be calculated and sent to you. On receipt of the relevant payment , meters and meter sheets will be issued to you on request if you have elected to install meters yourself, otherwise, VWP will attend site and fit meters on request (with a minimum 48 hours notice). If installing the meters yourself, the completed meter sheets MUST be returned to VWP with the minimum of delay.

### Queries

If you have any queries on completing either application, you can contact us at:

Veolia Water Projects Ltd  
PO Box 3920  
Swindon  
Wiltshire  
SN5 1BW

• Telephone: 03451 482 909 - Option 3



## Telephone

Operations and billing enquiries:

**03451 482 909\***

Mon-Fri 8:30am-4:30pm

A 24 hour emergency service operates outside  
of these hours please call: 08451 482 909

\*Calls may be monitored or recorded  
for training purposes.

## Email

Billing: **[tidworth.billing@veolia.com](mailto:tidworth.billing@veolia.com)**

Operational: **[tidworth.operations.vesuk@veolia.com](mailto:tidworth.operations.vesuk@veolia.com)**

## Website

**[www.veoliawaterprojects.co.uk](http://www.veoliawaterprojects.co.uk)**

**Veolia Water Projects Ltd**, PO Box 3920, Swindon SN5 1BW  
**Registered office:** Veolia, 8th Floor, 210 Pentonville Road, London N1 9JY

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